



GRACE Training Academy

(Don't Believe in Us, But! Put Faith in Us!)

1 Month Resume/GD/PI Training Program

	Course Name	Resume/GD/PI
1	No. of Class per day	1
2	No. of Classes per week	5
3	Duration of 1 Class	1 Hour (approx.)
4	Total Fees of the Program	Rs. 2000/-

Resume/GD/PI Program

Week	Syllabus
1	Group Discussion- Theory Practical
2	Excelling Personal Interview- Theory Practical
3	GD/PI- Practical
4	Resume/CV Preparation

S. No.	Topics Covered
1	Preparing for your Interview
2	Questions you should be able to answer
3	Communication and your Personal Brand
4	Managing nerves and Portraying Confidence
5	At the Interview
6	Introduction to Resume
7	Resume v CV
8	Preparing a GREAT Resume

