



GRACE Training Academy

(Don't Believe in Us, But! Put Faith in Us!)

Proposal for the 1 Day Corporate Training Program

1	Total No. of Sessions	4
2	Total No. of Hours	7 Hours/Day
3	Total Fees	Rs.5000/-

Corporate Training Program

S. No.	Time	Topics Covered
Session 1	10:00-11:15	Right Attitude
		Break
Session 2	11:30-1:00	Work Etiquettes/Behavior
		Lunch
Session 3	1:45-3:15	Effective Communication Skills
		Break
Session 4	3:30-5:00	Enhancing Leadership Skills

Note: Number of Hours/Topic/Time can be changed according to the requirement of the Company/Institute.

Other Corporate Training Program fees

1	2 Hours Seminar	Rs. 2000/-
2	½ Day Training Program	Rs. 3000/-

S.No.	Topics for Corporate Training
1.	Anger Management
2.	Stress Management
3.	Time Management
4.	Team Building/Work
5.	Mastering Presentation Skills
6.	Personal Confidence & Motivation
7.	Work-Life Balance
8.	Handling Customers(Managing Relationships)